

February Board Meeting – Bancroft Public Library

Director's Report

News/Updates & Issues

- **Annual Report Time** – Annual Report has been filed.
- **Book Donation Bin Being Used** – The book bin has been filled four times and emptied. We are currently on our fifth bin, which is fantastic. People have definitely been using the bin!
- **Weeding of Collection** – We have two volunteers to help with the weeding of the collection this winter. We are making great progress with the weeding.
- **Job Description Created for After-School Coordinator** was posted on the website, no bites yet. Melissa will send out a press release and email to patrons about the posting.

Follow Up from Previous Meetings

- Melissa **applied for a Stewart's Grant** after the December meeting. Asked for \$600 this year. We have asked for \$500 the previous few years. We will continue to use that for makerspace materials, kids' programming, and summer-related programs.--Still waiting to hear back
- Staff Reviews were completed.

Circulation Statistics

- See website for the January Circulation report.

Program Stats

- **Silent Wings** - 42 total
- **Game Night (January)** - 11 people
- **Commit to Quit** – no attendance, not sure if County will continue.
- **Craft Class Rock Mandalas** – 27 people
- **Nutrition Class** – 12 people
- **Farm – to – Library** – averages 15-20 people each week.
- **Weekly programs** – Scrabble, Tech Help, Book Club, Mahjong, and Chess all have a consistent number of people who attend.

Upcoming Programs and Ideas

Upcoming Programs	Date	Details
Winter Break Programming	Winter Break - February	MFFC – Backyard Sugaring for Families; Movie Afternoon; Kids' Crafternoon; CFC – Fun Snacks for kids; Game Night (same as above).
VITA – Volunteer Income Tax Assistance	March 4	Assistance for people who need help filing their taxes.
Narcans Training? Bicycle Maintenance 101?		Working with Rescue Squad for Training

Outreach in the Local Community (and Beyond!)

- n/a

Financials and Donations

- Donations: We received a \$100 donation at the end of January from Elizabeth Compton.

Staff & Volunteers

- **Volunteers:**
 - We are grateful to have two more volunteers to help with weeding the collection this winter: thank you in advance to Beth Dellarocco and Peg Underwood.
 - Thankful each month for all of our regular volunteers: Noah Spivak (tech), Mark Cooney (all-around help), Mike Mugits (book donations), Brenda Mugits (Makerspace), Maggie Leary (reshelving and spine labels), Glen Hayden (CFC driver), Marissa Perkins (CFC driver), Laura Harrison (CFC driver), Brenda Levy (CFC driver), and Mary Evans (CFC driver).

Facility Update

- Jeannie had trouble with the vacuum last month, and it still seems to be running hard.
- Carpet was cleaned in Proudfit (Brenda Levey) had that completed.

Technology

- Orders were placed for the two computers that need to be upgraded. I am not sure of the arrival date for those devices.

Marketing

- We changed the monthly calendar a little, the one placed on the front table, to include more of the information that is happening at the library. So that if someone picks up the calendar of events, they also have access to more information from the library in general. Hopefully, it is a way to keep people better informed about what is happening at the library.

Submitted by:

Melissa Carll, Library Director

February 10, 2024