

Bancroft Public Library
Board of Trustees - Minutes of the January 14, 2025 Annual and Regular Meeting

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present were Library Director Melissa Carll, Friends Treasurer Wendy Hunter, and Town liaison Sue Clary.

The Annual Meeting was called to order.

Election of Officers results: For President, Ed Donoghue, on motion by Rebecca Brown, second by Rachael Armstrong; for Vice President, Kim Erbe, on motion by Rebecca Brown; second by Rachael Armstrong; for Secretary, Rebecca Brown, on motion by Alesa Wilson, second by Rachael Armstrong; for Finance Officer, Rebecca Brown, on motion by Alesa Wilson, second by Rachael Armstrong. All being in favor, all motions were carried.

Rebecca Brown made a motion, Rachael Armstrong seconded, to appoint Kathy Chambers as Treasurer. All being in favor, the motion was carried.

On motion by Rachael Armstrong, second by Alesa Wilson, and carried by all, Rebecca Brown and Kim Erbe were named liaisons to the Town and Trust Boards.

Regular monthly meetings of the Board were set on the second Tuesday of each month at 6:30.

On motion by Rachael Armstrong, second by Alesa Wilson, The Eagle was established as the official paper.

The Annual Meeting was closed and the Regular Meeting opened.

Minutes: Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the December 3, 2024 special meeting and the December 10, 2024 regular meeting minutes. All being in favor the motion was carried.

Public Comment:

President's Report:

Correspondence:

Finance Officer's Report: Vouchers from the Library Fund Nos. 1 through 7 and totaling \$3579.97 were audited and ordered paid. Rachael Armstrong moved, Alesa Wilson seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached.

Committee Reports: None.

Old Business: Nothing new to report.

New Business: Regarding the 2025 SALON OverDrive fees (\$559.30 this year), Kim Erbe made a motion, Rachael Armstrong seconded, to increase Bancroft Library's contribution to \$700. All being in favor, the motion was carried.

Ed Donoghue made a motion, Alesa Wilson seconded, to renew the library's cyber insurance policy. All were in favor and the motion was carried.

Alesa Wilson made a motion, Kim Erbe seconded, to go into Executive Session to discuss Director Carll's performance evaluation. Motion carried.

After discussion and on exiting Executive Session, President Donoghue related the Board's findings of exemplary performance. The Board Secretary will place a hard copy of the evaluation in Director Carll's personnel file.

The next regular meeting is scheduled for Tuesday, February 11, 2025.