

December Board Meeting – Bancroft Public Library

Director's Report

News/Updates & Issues

- **Book Donation Bin Arrived!** – The book bin arrived in the middle of November. Thank you to the Historic Preservation Commission for granting us the ability to have it placed on West Broadway. Already we have had people calling to ask if they can use it. We are encouraging people with small numbers of books (a bag or two) to bring those into the library and those who have large quantities of books to just use the bin. **We still want donations in the library for the Friends Donation Book Sale in the lobby.**
- **Job Description Created for After-School Coordinator** was created.

Follow Up from Previous Meetings

Circulation Statistics

- See website for the November Circulation report.

Program Stats

- **A Pocket for Corduroy (November 1)** – 18 people
- **Day of the Dead (November 2)** – 31 people
- **CPR** – 7 people
- **Farm – to – Library** – averages 15-20 people each week.
- **Weekly programs** – Scrabble, Tech Help, Book Club, Mahjong, and Chess all have a consistent number of people who attend.

Upcoming Programs and Ideas

| Upcoming Programs | Date | Details |
|--|--|---|
| Craft Evening | December 5, 2024 and December 12, 2024 | Christine Hubbard will lead this class for making woven paper stars and birds. Class was so large that we had to hold it on two separate nights. |
| Reading of the Grinch Who Stole Christmas | December 14, 2024 | Lori Stokem will read The Grinch again this year! |
| Commit to Quit | 3 dates in December (6 th , 10 th , and 19 th) | Washington County Public Health program that is focusing on creating both group and individual therapy for people who want to quit smoking. In the new year there will be a tablet for individuals to use to help them work through a cessation program (provided by Glens Falls Health Network). |
| Nutrition Class | January 29, 2024 | Kelsey Southerland to speak on foods to eat to stay healthy during cold and flu season. |
| Craft Class – Painting Mandala Rocks | January TBD | Rachael Armstrong to lead a class on painting rocks |

| | | |
|---------------------------------|---|--|
| Game Night | 3 part-series through the winter, Third Thursday of the month (January 17 th) | Hosting a Friday night game night each month for January, February, and March. |
| Winter Break Programming | Winter Break - February | MFFC – Backyard Sugaring for Families; Movie Afternoon; MFFC – Guess the Grade CFC – Fun Snacks for kids S.T.E.A.M. - Sledding Challenge |

Outreach in the Local Community (and Beyond!)

- We are doing a pet food drive for both Witches Kittens and Salem Community Cats during the month of December. People have already been very generous with their donations!

Financials and Donations

- Donations: We received \$970 two donors this month
- Financials: the money was received from Salem Central School.

Staff & Volunteers

- **Volunteers:**
 - Our 5 regular volunteers have been consistent in their jobs, and we are very appreciative of their willingness to volunteer their time here at the library.
- **Staff:**
 - Karen has been exploring the declining trend in circulation of audiobooks, and she is working toward weeding out some of the audiobooks and bringing in more of the Playaways (both for adult and children).
 - Lori and Karen have both been working to redecorate the windows for the winter. The windows look awesome!
 - Gayle has been consistently very busy on Saturdays, especially in the first hour. She keeps seeing 30 – 40 people within the 10am – 11am slot.

Facility Update

- n/a

Technology

- Orders were placed for the two computers that need to be upgraded. I am not sure of the arrival date for those devices.
- We got a monitor for the Reading Room, which will allow us to possibly host two programs at the same time or at least allow Birding Club to use the Reading Room if another program is going on.

Marketing

- Melissa plans on looking into the Nextdoor app to see if that is something that will help promote the library as well.

Submitted by:

Melissa Carll, Library Director

December 6, 2024