

November Board Meeting – Bancroft Public Library

Director's Report

News/Updates & Issues

- **Book Donations** – We are still working on getting a book drop bin for book donations. Melissa went to the Historic Preservation Commission meeting to get approval for placement of the book bin. However, BetterWorldBooks could not accommodate our request for the bin to be along the courtyard walkway. Second placement idea is being checked (placement would be to the left of the judge's door).
- **Tutoring Kits** – We are exploring ways to create kits for our Tri-County Literacy tutors. Likely these kits will contain bilingual books, flash cards, and other materials that TCL recommends and supports the needs of our tutors and students.

Follow Up from Previous Meetings

- We asked Comfort Food Community if we could get more food each week, and they were willing and happy to help us with that request!
- Snow shoveling follow up conversation needed!

Circulation Statistics

- See website for the October Circulation report.

Program Stats

- **Art Book Workshop** – 9 people
- **Fraud Prevention, ID Theft, and Online Shopping Safety Courses** – 9 people first night, 5 people second day.
- **Senior Citizen Potluck Lunch** was on Wednesday, October 23 and there were 15 people in attendance!
- **First Aid** – 7 people
- **Craft Night** – 13 people
- **Halloween** – 382 people
- **A Pocket for Corduroy** – 18 people
- **Day of the Dead** – 31 people
- **CPR** – 8 people
- **Farm – to – Library** – averages 15-20 people each week
- **Weekly programs** – Scrabble, Tech Help, Book Club, Mahjong, and Chess all have a consistent number of people who attend.

Upcoming Programs and Ideas

Upcoming Programs	Date	Details
Craft Evening	December 5, 2024	Christine Hubbard will lead this class for making woven paper stars and birds.
Reading of the Grinch Who Stole Christmas	December date TBD	Lori Stokem will read The Grinch again this year!

Nutrition Class	January TBD	Kelsey Southerland to speak on foods to eat to stay healthy during cold and flu season.
Teaming up with Merck Forest for programming	Winter Break	WMHT comes and reads the story, provides the crafts, and gives each child a copy of the book.
Comfort Food – Fun Snacks for Kids	Winter Break	Carolyn from CFC will host this class on fun snacks for kids.

Outreach in the Local Community (and Beyond!)

- Will be doing a pet food drive for the local pet non-profits in December.

Financials and Donations

- Donations: We received \$100 from Sherie Gale.
- Financial: We received a check from NYS for \$9,000 (grant money)

Staff & Volunteers

- **Volunteers:**
 - One new volunteer has been organizing the lobby with all the books. It looks much neater and tidier!
 - Another volunteer has been organizing and refilling the makerspace area.
 - And a third volunteer has been working on shelving and retagging the books with new spine labels.
 - We've also added a person for the fifth week of Comfort Food Community pick ups, and she takes back the boxes in the garage on off weeks.

Facility Update

- The door to the courtyard still needs weatherstripping along the bottom before the colder weather sets in.
- Waiting to hear more from the town on our prospective snow shoveler for this year.

Technology

- All of the computers will be updated to Windows 11 in the next month. JA can do this remotely, and it will be done during closed hours.
- The library needs to replace two of the computers that have aged. JA will no longer support them after December.
- Melissa is looking for another monitor (used is fine), so that we can hold two programs on one night if needed (e.g. Bird Club and another program at the same time). If anyone has a used monitor in good repair, please let Melissa!

Marketing

- We started adding events back to Facebook again for the programs—it adds another way for people to see and share events.

- Melissa plans on looking into the Nextdoor app to see if that is something that will help promote the library as well.

Submitted by:

Melissa Carll, Library Director

November 7, 2024