



BOARD OF TRUSTEES MEETING November 12, 2024, Agenda

Audit of Vouchers – 6:30 PM.

1. Call to order – 6:45 PM.
2. Pledge of Allegiance.
3. Adoption of agenda.
4. Minutes – approval of the October 8, 2024, meeting minutes.
5. Public comments.
6. President’s report.
7. Correspondence.
8. Finance Officer’s report.
9. Library Director’s report.
 - Trustee annual training status.
10. Committee reports.
 - Library courtyard.
11. Old business.
 - 2023-2024 State Aid for Library Construction grant.
 - Bid opening.
 - 2024 SALS Challenge Grant.
 - Library expansion.
 - Library sign.
 - 2025 Budget (Attachment #1).
 - Snow shoveling.
12. New business.
 - Trustee term expiring December 31, 2024.
 - Window holiday lights.
 - Other business.
13. Public comments.
14. Next meeting.
 - December 3, 2024 – Special Meeting with Architect re. Library expansion.
 - December 10, 2024.
15. Adjournment.

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BANCROFT PUBLIC LIBRARY--2025 TENTATIVE BUDGET

Revenues and Other Sources		2023 Adopted	2024 YTD	2024 Adopted	2025 Tentative
L2082	Library Fines and Fees	\$1,000.00	\$1,269.21	\$1,000.00	\$1,000.00
L2360	Town of Salem	\$32,640.00	\$33,300.00	\$33,300.00	\$40,000.00
L2360	Salem CSD/Library Tax	\$38,775.00	\$0.00	\$42,275.00	\$44,775.00
L2401	Interest and Earnings	\$200.00	\$4,339.44	\$4,500.00	\$4,500.00
L2705	Gifts and Donations	\$0.00	\$6,311.00	\$0.00	\$0.00
L2770	Miscellaneous	\$0.00	\$2,000.00	\$0.00	\$0.00
L3840	NYS Aid (LLSA through SALS)	\$1,434.00	\$1,493.00	\$1,437.00	\$1,493.00
Total Revenues		\$74,049.00	\$48,712.65	\$82,512.00	\$91,768.00
Appropriated Fund Balance		\$4,292.00	\$2,487.00	\$2,487.00	\$5,148.00
Total Revenues and Other Sources		\$78,341.00	\$51,199.65	\$84,999.00	\$96,916.00

Expenditures		2023 Adopted	2024 YTD	2024 Adopted	2025 Tentative
L7410.1	Library Director	\$24,864.00	\$17,409.72	\$26,295.00	\$27,000.00
L7410.1	Deputy Director	\$16,802.00	\$11,816.83	\$17,769.00	\$19,000.00
L7410.11	Staff	\$7,380.00	\$5,100.40	\$7,800.00	\$16,120.00
L7410.2	Circulating Items	\$12,000.00	\$6,823.83	\$14,000.00	\$14,000.00
L7410.4	Contractual Detail*	\$12,995.00	\$11,687.72	\$15,142.00	\$15,496.00
L9010.8	Retirement	\$500.00	\$59.00	\$0.00	\$500.00
L9030.8	SS/Med Employer Match	\$3,800.00	\$2,631.66	\$3,993.00	\$4,800.00
Total Expenditures		\$78,341.00	\$55,529.16	\$84,999.00	\$96,916.00

Contractual Detail*	2024	2025
Library Materials	\$4,000.00	\$4,000.00
Software	\$500.00	\$500.00
Joint Automation Svcs	\$5,808.00	\$5,808.00
Postage	\$132.00	\$146.00
Telephone and Internet	\$1,810.00	\$2,160.00
Cyber Liability Insurance	\$1,882.00	\$1,882.00
Miscellaneous	\$1,010.00	\$1,000.00
<i>Total</i>	\$15,142.00	\$15,496.00

11% increase overall

7% increase in appropriated fund balance

09/25/24