

October Board Meeting – Bancroft Public Library

Director's Report

News/Updates & Issues

- **Book Donations** – We are still working on getting a book drop bin for book donations.
- **Afterschool Grant** – We were denied money for the afterschool grant, but we are currently working on another conceivable way to have someone assist with an afterschool program.
- **Many programs will be offered October-November** (see below)!
- **Eight people have volunteered to help at the library** (read more below)
- **A new book club starts in October.** It was a request of a patron who wanted a targeted club that focuses on personal growth and development.

Follow Up from Previous Meetings

n/a

Circulation Statistics

- See website for the September Circulation report.

Program Stats

- **Cancer Services Info Table** – 10 people
- **Senior Citizen Potluck Lunch** was on Wednesday, September 25th and there were 10 people in attendance!
- **Choice Connections** – canceled due to another presenter family emergency, but we will reschedule for December or winter months.
- **Farm – to – Library** – averages 15-20 people each week
- **Weekly programs** – Scrabble, Tech Help, Mahjong, and Chess all have a consistent number of people who attend.

Upcoming Programs and Ideas

Upcoming Programs	Date	Details
Art Book Workshop	October 15 and 29	Two-part series on creating your own art book.
Fraud Prevention, ID Theft, and Online Shopping Safety Courses	October 24, 25	NYS (New York State) Fraud Department to host these classes (3-part series over two days).
CPR & First Aid Class	October 22 and November 7 and 14	Split up the CPR and First Aid classes because of ability to schedule the classes in Proudfit.
A Pocket for Corduroy – WMHT	November 1	WMHT comes and reads the story, provides the crafts, and gives each child a copy of the book.
World Awareness Childrens' Museum – Day of the Dead	November 2	Celebrate Day of the Dead. WACM leads this program for children.
Glens Falls – Piggy Bank Program	November 13	A program for teens about saving money. Presented by Kayla Moriarty from Glens Falls Bank

Outreach in the Local Community (and Beyond!)

- Nothing to report this month!

Policies

- Ed Donoghue worked on the FOIL policy.

Financials and Donations

- Donations: We received \$100 from someone in memory of a friend. Thank you!
- Financial: Money came through for the replacement of the windows in the lobby.

Staff & Volunteers

- **Staff:**
 - n/a
- **Volunteers:**
 - Eight people have volunteered to help out at the library over the past few months. We are working on getting them placed into roles. So far, one person will be organizing the book donations in the lobby. Another person will be tidying, organizing, and refiling the makerspace boxes. A third person will do reshelving and the send list, and we are waiting to hear back from the others as to what they might like to do.
 - Mark fixed the bathroom sink that was leaking, which was much appreciated!

Facility Update

- The door to the courtyard still needs weatherstripping along the bottom before the colder weather sets in.

Technology

- All of the computers will be updated to Windows 11 in the next month. JA can do this remotely, and it will be done during closed hours.
- The library needs to replace two of the computers that have aged. JA will no longer support them after December.

Marketing

- It's been wonderful to have the local Salem paper publishing our programs! Thank you to Jan Baxter for making sure that we get seen.

Meetings & Professional Development

- **Melissa signed up for two professional development classes this month: Generative AI and Practical Applications for Libraries and Northeast Summit on Climate Adaptation led by NJ State Libraries.**

- And there is an upcoming class on Training Staff

Submitted by:

Melissa Carll, Library Director

October 8, 2024