

Bancroft Public Library
Board of Trustees - Minutes of the September 10, 2024 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present were Library Director Melissa Carll, Friends Treasurer Wendy Hunter, and SALS Director Sara Dallas.

Minutes: Alesa Wilson made a motion, Kim Erbe seconded, to approve the August 13, 2024 regular meeting minutes. All being in favor the motion was carried.

Public Comment: Sara Dallas sprinkled her thoughtful comments, encouragement, and answers to inquiries throughout the meeting.

President's Report:

Finance Officer's Report: Vouchers from the Library Fund Nos. 61 through 65 and totaling \$2507.22 were audited and ordered paid. Rachael Armstrong moved, Alesa Wilson seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Correspondence:

Library Director's Report: See attached.

Committee Reports: none

Old Business: Regarding the 2023-2024 NYS Aid for Library Construction Grant, we are waiting for approval from the State Education Department.

Director Carll has submitted a grant application to The Shoppe Off Broadway.

Ed Donoghue will be meeting with Molly Jordan of Waite Associates and Melissa Carll to review initial plans.

Discussion continued regarding the 2025 Tentative Budget and salaries for the Director and Deputy Director together with a collective amount for staff.

New Business: Regarding the Internet and Electronic Resources Policy, Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the policy as amended. All being in favor the motion was carried.

Regarding the Emergency Procedures Policy, Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the policy as amended. All being in favor the motion was carried.

The meeting adjourned.

The next regular meeting is scheduled for Tuesday, October 8, 2024.