

Director's Report

September 10, 2024

News/Updates & Issues

- **SALS (Southern Adirondack Library System) update:** Schenectady County Public Libraries (SCPL) are withdrawing from Joint Automation. This means SALS will no longer be able to get books through ILL from those libraries. That change was effective August 31, and patrons have until the end of December to return any books they have from SCPL (the books can be returned through ILL).
- **Book Donations** – We were overwhelmed with book donations this summer, and we asked for there to be a temporary hold on accepting new donations! Karen had a wonderful idea for how to handle the book donations. More to be decided soon, but we are hoping to have a new way for people to bring in their donations within the next month or two!
- **Deck box was donated to the courtyard** – it will hold the courtyard items inside! Thank you to Blind Buck Road neighbors for helping the library!
- **Lunch, Learn, and Play:** Sent all teachers who helped out a thank you card!
- **Storytime** – Storytime returns on September 11th, after a month break.
- **Danger the Dino Wrangler** cancelled the August 9 program; we will not reschedule as previously stated.
- **Beginning Birding** – canceled due to presenter's family member health issues. We will reschedule for springtime.

Follow Up from Previous Meetings

- **Afterschool Grant** - Rachael Armstrong and Melissa worked this summer on the grant proposal for the after-school kids' program (with edits by Rebecca and Ed). The proposal was sent to the Shoppe at the end of August. We are still waiting to for a reply.
- **Policy Updates** – See below.

Circulation Statistics

- See website for the August Circulation Stats.

Program Stats

- **Senior Citizen Potluck Lunch** was on Wednesday, August 28th and there were 10 people in attendance!
- **Summer Reading Challenges** – accepted 8 total submissions (2 adults and 6 children).
- **Story Time at the Gazebo** – 12 people attended the program
- **Farm – to – Library** – averages 15-20 people each week
- **Danger the Dino Wrangler** – Canceled by presenter
- **Birding for Beginners** – Canceled by presenter

Upcoming Programs and Ideas

Upcoming Programs	Date	Details
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Choice Connections: Senior Housing Class	September 19, 2024	A course for seniors and adult children who are looking to learn about the options for senior housing for themselves or their parents.
Glens Falls – Piggy Bank Program	Date TBD	A program for teens about saving money. Presented by Kayla Moriarty from Glens Falls Bank
Fraud Prevention, ID Theft, and Online Shopping Safety Courses	October 24, 25	NYS (New York State) Fraud Department to host these classes (3-part series over two days).
CPR & First Aid Class	October 22 and November 7 and 14	Split up the CPR and First Aid classes because of ability to schedule the classes in Proudfit.
A Pocket for Corduroy – WMHT	November 1	WMHT comes and reads the story, provides the crafts, and gives each child a copy of the book.
World Awareness Childrens' Museum – Day of the Dead	November 2	Celebrate Day of the Dead. WACM leads this program for children.

Outreach in the Local Community (and Beyond!)

- Story time at the gazebo in August tied in with the Salem Farmers Market.

Policies

- Melissa is working on changes to the Emergency Policies to include weather-related actions. She is drawing from Greenwich and Round Lake libraries' policies.
- Ed updated the Internet Policies.
- Incident Report Forms – created new forms and will inform the staff of the way to use incident report forms.

Financials and Donations

- Donations: A deck box was donated for the courtyard, and Sherri Gale, a patron, bought many of the items on our Amazon wishlist! Thank you to Sherri for the items!

Staff & Volunteers

- **Staff:**
 - Melissa was away the first week in September, thank you to everyone who covered shifts throughout the week!
 - Karen has been busy cataloging many new books. She purchased a nice selection of new science themed graphic novels.
- **Volunteers:**
 - We are working to bring back volunteers to the library sometime this fall!

Facility Update

- N/A

Technology

- Cassie computer updated: JA (Joint Automation) came in on August 29 to update the Cassie computer. It took several hours for all the computers to be connected, and everything is running smoothly.

Marketing

- Added 24 new patrons to the email database over July and August!

Meetings & Professional Development

- **Director's Council Meeting** – Melissa zoomed in on Tuesday, August 20.
- **JA Meeting** – regarding the Schenectedy removal from JA. Loans from Schenectedy will be discontinued as of August 31, and there are four months for patrons to return books to MVLS/SALS libraries before the system completely shuts down.
- Melissa is attending a virtual workshop on AI and libraries in the middle of September.

Submitted by:

Melissa Carll, Library Director

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