

Bancroft Public Library
Board of Trustees - Minutes of the June 11, 2024 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present were Library Director Melissa Carll, Town Liaison Sue Clary, Friends Treasurer Wendy Hunter, and Molly Jorden and John Waite of Waite Associates.

Minutes: Alesa Wilson made a motion, Rachael Armstrong seconded, to approve the May 14, 2024 regular meeting minutes. All being in favor the motion was carried.

Public Comment: none

President's Report: The new cyber insurance policy was delivered to Kathy Chambers.

Finance Officer's Report: Vouchers from the Library Fund Nos. 38 through 46 and totaling \$1941.60 were audited and ordered paid. Alesa Wilson moved, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Correspondence: None.

Library Director's Report: See attached.

Committee Reports:

Old Business: Regarding the 2023-2024 NYS Aid for Library Construction Grant, we are waiting for approval from the State Education Department.

Regarding the 2024 SALS Challenge Grant, Molly Jorden and John Waite from John G. Waite Associates, Architects PLLC were in attendance to review and discuss the drafting considerations for the Library expansion project.

New Business: Regarding updating the job description for Library Technician/Clerk, Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the description presented by President Ed Donoghue as amended. All being in favor the motion was carried.

The meeting adjourned.

The next regular meeting is scheduled for Tuesday, July 9, 2024.