

**Bancroft Public Library
Board of Trustees - Minutes of the May 14, 2024 Regular Meeting**

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present were Library Director Melissa Carll, Town Liaison Sue Clary, and Friends Treasurer Wendy Hunter.

Minutes: Alesa Wilson made a motion, Kim Erbe seconded, to approve the April 9, 2024 regular meeting minutes. All being in favor the motion was carried.

Public Comment: none

President's Report: The new cyber insurance policy was delivered to Kathy Chambers.

Finance Officer's Report: Vouchers from the Library Fund Nos. 31 through 37 and totaling \$2295.39 were audited and ordered paid. Alesa Wilson moved, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Correspondence: None.

Library Director's Report: See attached.

Committee Reports:

Old Business: Regarding the 2023-2024 NYS Aid for Library Construction Grant, we are waiting for approval from the State Education Department.

The 2024 Challenge Grant has been received from SALS. Rachael Armstrong made a motion, Alesa Wilson seconded, to authorize President Ed Donoghue to sign an agreement with John Waite of Waite Associates. All being in favor the motion was carried.

Discussion was had regarding the list of items for the architects to consider as they add to or re-arrange areas (children's, youth, adult, staff/circulation, storage, etc.).

New Business: The Town and Library are working together to arrange a day when residents who find themselves in flood zones on the new proposed flood maps can respond.

Kim Erbe made a motion, Alesa Wilson seconded, to go into executive session for a personnel issue.

No action taken and the meeting adjourned.

The next regular meeting is scheduled for Tuesday, June 11, 2024.